



Clear Water Services

JOB DESCRIPTION

Project Manager – Field Focus

Position Description Summary:

Project management responsibilities include delivering every project on time, within budget and scope. Project managers should have a background in business skills, management, budgeting and analysis.

Project managers are skilled at getting the best out of the people and projects that they oversee. They thrive when planning projects and working with project teams.

Complete classroom (16 hours) and field training (40 hours) to achieve Ecology certification as Water Treatment System Technician.

Performs stormwater, groundwater, and/or other water remediation related activities on assigned projects.

Provides support and guidance to Technicians and Project Lead Technicians as needed during field operations

Performs other tasks as may be assigned.

Principal Accountabilities (The following is intended to describe the general nature and level of work being performed. It is not an exhaustive list of all expectations.):

- Use appropriate verification techniques to manage changes in project scope, schedule and costs. Perform risk management to minimize project risks.
- Ensure that all projects are delivered on-time, within scope and within budget
- Develop a detailed project plan to track progress and ensure resource availability and allocation
- Establish and maintain relationships with third parties/vendors
- Design systems per regulations and company standards
- Measure project performance using appropriate systems, tools and techniques (MPS Reports, Job Cost Detail, etc.)
- Supports Bids/Proposal efforts as requested
- Coordinates and supervises site specific treatment activities, labor schedule, materials needs, and preventative maintenance
- Monitors and assesses system performance. Troubleshoot and optimize systems as needed to maximize performance and efficiency to maintain water quality parameters
- Create and maintain comprehensive project documentation, including project reports, invoices, change order requests, field and equipment logs, and other essential paperwork
- Ensure that all employees and contractors are adhering to company and site specific health & safety policies
- Adheres to federal, state and local environmental regulations
- Escalates issues as necessary



Additional tasks as needed:

- Operates and monitors water treatment equipment (pumps, filters, chemical delivery and water quality monitoring systems) according to the operational parameters upon demonstration of proficiency to other lead technicians or supervisor

Working Environment:

Field locations as assigned, office location(s) as required. Working from home upon request will be acceptable as the position becomes further defined and employee gains experience and understanding of role and project needs.

Knowledge and Skills:

- Current certification as a Certified Erosion and Sediment Control Lead (CESCL), through an Ecology-approved CESCL training course.
- Fundamental knowledge of standard erosion and sediment control practices
- Fundamental knowledge of high-pressure sand filter systems.
- Fundamental knowledge of water pumping and piping systems.
- Fundamental knowledge of water quality discharge regulations.
- Fundamental knowledge of water quality testing procedures and methods
- Basic understanding of mechanical and electrical systems
- Basic understanding of remediation water chemistry (coagulation, pH, contaminants)
- Excellent organizational abilities, customer service and communication skills. Must be able to effectively interface with customers and vendors in fast paced environment.
- Must be a team player and help out where needed, yet motivated to work independently

Education:

- Minimum of High School Diploma or a General Education Development Diploma (GED).
- Associates Degree or professional training desired.
- Bachelor Degree in Science, Engineering or Environmental Studies highly desired.
- Certification as a Wastewater Treatment Operator desired.

Physical Requirements: Must be able to work under difficult weather conditions in a construction or industrial environment. Must be able manage a flexible work schedule. Must be able to lift fifty (50) pounds. Must be able to travel and have a clean driving record. May be required to pass pre-employment or incident based drug/alcohol screening.